

# RECORD OF PROCEEDINGS

## Minutes of

## Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_



**Wednesday, December 14, 2022**  
**REGULAR MEETING MINUTES**

## BRIGHT LOCAL SCHOOLS

**Location: Bright Elementary**

**Time: 6:00 p.m.**

## 1. Welcome/Opening

<b>Subject</b>	<b>A. Welcoming</b>
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Meeting Dec 14, 2022 - REGULAR MEETING MINUTES

Category	1. Welcome/Opening
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Access Public

Type	Procedural
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The Bright Local School District Board of Education welcomes participation from the voters and taxpayers of the District. Each regular meeting has an item on the agenda that allows for "recognition of guests and visitors". The Board desires citizens of the district to attend its meetings so that they become better acquainted with the operations and programs of the schools and so that the Board may have an opportunity to hear the wishes and ideas of the public.

At this time on the regular agenda, the public may address the Board of Education. The Board of Education's adopted policy requires that any group with the same interests have a spokesperson and that a 5-minute time limit will be allowed for that group spokesperson to address the Board for this discussion. Public participation is restricted to this item on the agenda. All other items on the agenda are for discussion by the Board of Education members only, unless there has been a request to be placed on the agenda. We ask for your cooperation so that school district business may be handled efficiently and in a timely manner.

Subject	B. Announcements
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Category	1. Welcome/Opening
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Access Public

Type	Procedural
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This meeting is being digitally recorded.

<b>Subject</b>	<b>C. Roll Call</b>
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Meeting Dec 14, 2022 - REGULAR MEETING MINUTES

Category	1. Welcome/Opening
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Access Public

Type	Procedural
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Steve Cox Board Member

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John Gillespie, Board Member  
Tammy Hauke, Board Member  
Jobey Lucas, Board Member  
Angie Wright, Board Member  
Michael Bick, Superintendent  
Jeff Rowley, Treasurer  
Jason Iles, HS/JH Principal  
Whitney Gobin, Elementary Principal  
Lisa Beresford, Special Education Coordinator  
Debbie Robertson, Food Service Coordinator  
20 Guest (for recognitions)

Subject D. Pledge of Allegiance

Meeting Dec 14, 2022 - REGULAR MEETING MINUTES

Category 1. Welcome/Opening

Access Public

Type Procedural

"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

Subject E. Recognition

Meeting Dec 14, 2022 - REGULAR MEETING MINUTES

Category 1. Welcome/Opening

Access Public

Type Procedural

Mr. Bick wished to recognize Mrs. Rhianna Moore and those elementary students who participated in the honor choir. Mrs. Moore and members of the honor choir sang a few Christmas songs to everyone's enjoyment.

2. Adoption of Agenda

Subject A. Adoptions Of Agenda

Meeting Dec 14, 2022 - REGULAR MEETING MINUTES

Category 2. Adoption of Agenda

Access Public

Type Action

Recommended Action (Resol. #082-2022) Motion to adopt the agenda for the December 14, 2022 Board of Education regular board meeting as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
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Mr. Cox		X	X		
Mrs. Hauke			X		
Mr. Gillespie	X		X		
Mr. Lucas			X		
Mrs. Wright			X		

3. Administrative/Committee Reports

Subject                      A. Superintendent

Meeting                     Dec 14, 2022 - REGULAR MEETING MINUTES

Category                    3. Administrative/Committee Reports

Access                      Public

Type                         Information, Reports

- **Potential baseball field drainage project at Bright Elementary** - Mrs. Gobin and a group of parents and volunteers have taken it upon themselves to do some work on the knothole fields at the elementary property to improve the drainage where needed. The contract labor and equipment is to be donated by Mr. Taylor Panuski.
- **Crop Harvest total** - The District received a check for \$11,072.31 bringing the total Vo Ag Corn Harvest Project to approximately \$16,500; The balance of the proceeds went to Mowrystown FFA Alumni Group who helped from the money for this project. The project for the Vo Ag department was a huge success and great learning opportunity. A big thank you goes out to all those vendors and individual farms who donated there products, equipment, and labor to make this possible, and to the Board for allowing them to use district land for this project. Mr. Bick noted that the check to the District was placed in a special cost center account within the General Fund labeled "Vo Ag Special Projects". Mr. Bick noted that in the beginning when Mr. DeAtley approach him with the idea of the Vo Ag classes planting a crop on the newly acquired school land, that he had discussed with Mr. DeAtley that a portion of those funds should be setaside in account or Perm Improvement fund to build a barn or similar vo-ag complex like structure for Vo Ag students who may not have the facilities at home for a animal project to have one, and that both of them were in agreement with that idea. He stated that after discussion with Mr. Rowley about putting these funds in a Permanent Improvement fund, that it was decided it best to put it in a separate general fund account to allow for more flexibility in what the funds could be used for, as opposed to placing in a Permanent Improvement Fund that could only be used for the acquiring, constructing, or improvement of such permanent improvements. Mr. Bick stated that the funds were not placed directly into the FFA Student Activity account because of the fact that it was in a fund that gave the District and Board some say in how those funds were spent.
- Mr. Gillespie stated that he was concerned that placing the funds in the General Fund of the District may be perceived negatively by the community and those who donated time and materials for the project since the funds were not being given directly to the FFA. He said that when the donors were approached about helping with this project, that it was there understanding they were giving to the Whiteoak/Mowrystown FFA, not to the School District. He said we need to have trust in Mr. DeAtley to manage those funds appropriately, and if we felt controls need to be in place, then we could allow the Alumni Group to oversee those funds.
- Mr. Bick noted that the funds still belong 100% to use by the Vo Ag and FFA and are in an account labled as such, and that the only reason it is being placed in the General Fund, is due to the fact the project would not have taken place had it not been for the board allowing use of the district property for such a project. No one is questioning Mr. DeAtley's proper use of the funds, but the District needs to be able to maintain some control over how the funds are being used.
- Mr. Gillespie felt that due to the fact the board was not willing to front the money or signoff on a loan for the startup the project, then we decided to not be involved in the project, and therefore should not now be saying we want control on how those funds are to be spent.
- Mr. Rowley noted that the District is not permitted to make loans to other activities that do not have an guaranteed return, which with this project there is not guarantee the crop would produce a yield or net a gain.
- Mrs. Wright stated that the funds have been place in a separate account for the Vo Ag and FFA, that no one is taking the money from them.
- Mr. Rowley noted that his concern with placing the funds into the FFA Student Activity Account, is due to the fact that any account with a #200 Fund code, like the FFA, is considered a Student Activity Account, and as such, is a

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fund provided to account for those student activities programs which have student participation, including the students managing of the program.

- Mr. Gillespie stated that having in the general fund is just bad optics to the public.
- Mr. Bick stated that he had discussed the matter with Mr. DeAtley regarding the matter, and they are on the same page, and have a verbal agreement to manage it as established.
- There was not action taken on the discussion as presented.

**Subject** B. Legislative Liaison Report- Mr. Steve Cox

**Meeting** Dec 14, 2022 - REGULAR MEETING MINUTES

**Category** 3. Administrative/Committee Reports

**Access** Public

**Type** Information

Mr. Cox noted that SB 178 is still an on-going issue, with the intent to rename the Department of Education as the Department of Education and Workforce; to create the position of Director of Education and Workforce; and to reform the functions and responsibilities of the State Board of Education and the Superintendent of Public Instruction. It is believe this will take away a great deal of the power of the State Board of Education, and the local boards, and give it to the governor's office.

**Subject** C. Southern Hills Career & Technical Center Report-Mr. Steve Cox

**Meeting** Dec 14, 2022 - REGULAR MEETING MINUTES

**Category** 3. Administrative/Committee Reports

**Access** Public

**Type** Information

Mr. Cox reported that the Adult LPN Classes have begun, and that the Super-Start Saturday was a huge success at the CTC, with several 4-7th grade students visiting.

**Subject** D. High School Principal's Report- Jason Iles

**Meeting** Dec 14, 2022 - REGULAR MEETING MINUTES

**Category** 3. Administrative/Committee Reports

**Access** Public

**Type** Information

1. Excited about our Celebrations  
Special Recognitions - We had a 7th grade student, Carianna Doset who won a \$500 scholarship for her Write to Red Essay on Red Ribbon Week - Drug Free Coalition.  
Winter Sports Teams in Full Swing, we have a lot going on for the next few months.
2. Special Education Teams Hard Work, the team does a great job in making things run smooth and thanks to Ms. Beresford with special ed evaluations.



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- 3. Food Services Hard Work - Thanks to staff with help with the Raindeer Games.
- 4. Entire 7-12 Staff Hard Work and dedication to our students to a great start to the year, handling the special needs and counseling of our students when they need it.
- 5. Awesome Experience at Hoosier Gym
- 6. Jan 20th Homecoming- Night at the Disco- Dance 21st
- 7. Winter band concert was tonight -7:30
- 8. Indoor Track and Field paperwork has been completed and submitted- We are ready
- 9. December 16th Friday, we play CEN; Night Dual Band Performance with 50 Band members between games, and honoring Brad Ashbaugh and presenting framed uniform after band performance.
- 10. A Wellness Survey was sent to BLSD and families in need are being served.
- 11. 2023 EOC Testing Schedule; Winter Testing went well. Thanks to Mowrystown Church of Christ for use of facility for ACT Practice test, during which we have one students results indicated we could have our first perfect 36 score participant.
- 12. Washington DC trip tentative dates March 27-30, 2023
- 13. We are still working with and consulting with students who are may be submitted for early graduation. Mr. Iles only offers this to students who he feels would not graduate otherwise. Student has to be on board, parents have to be on board, and school counselor has to be on board. We just want to give the student a tool for their tool belt. What they do with that is then up to them.
- 14. He is attending meeting and gather information on potentially offering a Work Based Learning Program, once he has more information he will make a presentation to the board if he feels it will work for some of our students.
- 15. He and Mr. Bick have been working on address the practice, procedures and training related to the passage of HB99 and the arming of staff, and are looking at adopting FASTER Saves Lives as the curriculum for that training.

Subject	E. Elementary Principal Report- Whitney Gobin
Meeting	Dec 14, 2022 - REGULAR MEETING MINUTES
Category	3. Administrative/Committee Reports
Access	Public
Type	Information

- 1. Honor Choir – Wonderful job and a big special thanks to Rhiannon for all of the extra time and effort that she puts into our music program. She does so much “extra” that is so, so appreciated!!
- 2. Excited about the results of the 3rd Grade Reading fall testing, wherein 55% were proficient or above.
- 3. 226 Fall Parent Teacher conferences documented. Not counting the countless messages and phone calls home that our teachers do. Bright Local teachers go above and beyond to have open communication. Always proud of our staff!!!
- 4. Continued work and planning for the Dyslexia Law that the state is implementing.
- 5. Updating some of our Safety procedures and signage for fall and tornados.
- 6. PBIS – the students are thrilled with the goodies and gift cards that people have donated for our monthly drawings. So many community partners responded and donated gift cards. There is a huge variety for the kids to choose from. They get so excited! (Dollar Tree, McDonalds, PlayStation, Chic Fil A, The Porch, The Bowling Alley games, Dollar General, Walmart, Google Play....)

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7. 4th, 5th, 6th grade Musical this Thursday, Dec. 8, 6th Grade Band Concert Thursday, Dec. 15
8. Boys Soccer Wings 1 - 3rd, 4th and 5th Graders made it to the State tournament and finished third! Awesome! Pee Wee Basketball is off to a great start. Almost all Bright teams won last week! And they won BIG! Excited for the future of Whiteoak Sports!

Subject F. Food Service- Debbie Robertson

Meeting Dec 14, 2022 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

Access Public

Type Information

- It is apparent that many families are still struggling financial, as indicated by the continuing increase in the number of outstanding lunch charge accounts for students.
- Herself, Cathy, and Mr. Bick will be meeting tomorrow to go over the new EBT Card program and procedures, which is placing more oversight responsibility on the District.
- Modern Woodman gave a donation of gift cards to help needy families for Christmas.

4. Financial Reports/Resolutions

Subject A. Approval of November 21, 2022 minutes.

Meeting Dec 14, 2022 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action Motion to approve of the Board of Education minutes of the November 21, 2022 Regular meeting as presented.

Admin Content

See discussion draft of minutes attached.

Administrative File Attachments
Regular Meeting Minutes_November 21 2022_draft.pdf (1,432 KB)

Executive Content

See attached.

Subject B. Financial Reports

Meeting Dec 14, 2022 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action Motion to approve of the financial reports of the month ending November 30, 2022 as presented.

Admin Content



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Please review the attached "Treasurer Detail Report", and the following supporting documents:

- 1) A1 - Cash Reconciliation Report
- 2) A2 - Cash Balance Summary Report
- 3) B - Disbursement Summary Report (monthly checks)
- 4) C - Appropriation Summary Report (General fund only)
- 5) D - Receipt Listing (monthly receipts)

Administrative File Attachments  
A\_Treasurer Detail Report for Dec 14 2022.pdf (115 KB)  
A1\_Cash Reconciliation as of November 30, 2022\_signed.pdf (31 KB)  
A2\_Cash Summary Report\_Nov 22.pdf (46 KB)  
B\_Disbursement Summary Report\_Nov 22.pdf (46 KB)  
C\_Appropriation Summary Report\_Board\_Nov 22.pdf (29 KB)  
D\_Receipt Listing\_Nov 22.pdf (66 KB)

**Subject**                      **C. Revenue and Appropriations Modifications**

Meeting                      Dec 14, 2022 - REGULAR MEETING MINUTES

Category                      4. Financial Reports/Resolutions

Access                      Public

Type                      Action

Recommended Action      Motion to approve the revenue and appropriation modifications as presented.

Admin Content  
See attached Adjustment Report "E".

Administrative File Attachments  
E1\_Anticipated Revenue Transactions Mods\_Nov 22.pdf (35 KB)  
E2\_Budget Transactions Mods\_Nov 22.pdf (43 KB)

**Subject**                      **D. Transfers and Advances**

Meeting                      Dec 14, 2022 - REGULAR MEETING MINUTES

Category                      4. Financial Reports/Resolutions

Access                      Public

Type                      Action

Recommended Action      Approve the following fund transfers as presented

Transfer \$5,286.98 in Medicaid Reimbursements from the General Fund #001-7200-910-9021-000000-000-00-000 to the Permanent Improvement Fund #003-5100-9020-000000-000.

See attachment "F".

File Attachments  
F\_Transfer Advance Activity Report\_Nov 22.pdf (31 KB)

**Subject**                      **E. Donations**

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Meeting Dec 14, 2022 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action Motion to approve Gifts and Donations received as presented.

- Received a \$1,000 public trust application funding from the Needest Kids of All.

**Subject F. Approval of Financial Reports and Resolutions.**

Meeting Dec 14, 2022 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action **(Resol. #083-2022)** Motion to approve the Financial Reports and Resolutions items as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox		X	X		
Mr. Gillespie			X		
Mrs. Hauke	X		X		
Mr. Lucas			X		
Mrs. Wright			X		

5. Personnel

**Subject A. Personnel**

Meeting Dec 14, 2022 - REGULAR MEETING MINUTES

Category 5. Personnel

Access Public

Type Information

Approval of the following personnel recommendations (ie Administrative; Certified; Classified; Certified Substitutes; Classified Substitutes; Supplement/Pupil Activity; and Mentors) pursuant to the terms and conditions of the new employee’s individual contract and his/her job description. Said employment will be contingent upon (1) receipt of a satisfactory criminal record check, (2) receipt of licensure/certification from ODE (3) verification of experience and training, and (4) negative results on drug testing (as applicable)

Admin Content



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<b>Subject</b>		<b>B. Certified Substitutes</b>
Meeting	Dec 14, 2022 - REGULAR MEETING MINUTES	
Category	5. Personnel	
Access	Public	
Type	Action	
Recommended Action	To approval of the following substitutes personnel recommendations as presented: <ul style="list-style-type: none"><li>• Marlana Allen</li><li>• Katrina Williams</li></ul>	
<b>Subject</b>		<b>C. Classified Substitutes</b>
Meeting	Dec 14, 2022 - REGULAR MEETING MINUTES	
Category	5. Personnel	
Access	Public	
Type	Action	
Recommended Action	To approve the following Classified Substitute personnel recommendations as presented: Approve the following substitute van drivers pending completion of T9 requirements and proper paperwork: <ul style="list-style-type: none"><li>• Melissa Hauke</li><li>• Carol Waits</li></ul>	
<b>Subject</b>		<b>D. Supplementals/Pupil Activity</b>
Meeting	Dec 14, 2022 - REGULAR MEETING MINUTES	
Category	5. Personnel	
Access	Public	
Type	Action	
Recommended Action	To approval of the following supplementals/pupil activities personnel recommendations as presented: <ul style="list-style-type: none"><li>• Ethan Howard- Volunteer Jr. High Basketball Coach</li><li>• Haley Nace- Volunteer Bowling Coach</li></ul>	
<b>Subject</b>		<b>E. Nurse Aide Pay Rate</b>
Meeting	Dec 14, 2022 - REGULAR MEETING MINUTES	
Category	5. Personnel	
Access	Public	
Type	Action	
Recommended Action	Motion to approve a 3% pay rate increase for the Nurse’s Aide position to \$14.42 per hour effective with the 12/15/2022 pay period.	

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**Subject** **F. Volunteers**

Meeting Dec 14, 2022 - REGULAR MEETING MINUTES

Category 5. Personnel

Access Public

Type Action

**Recommended Action** To accept the following volunteers as presented:

- See Attached List, plus Tom Wessner, Volunteer JH Boys Basketball Coach. Many of these will be assisting with the PAL reading program, and a few are PTO members working in the building from time to time.

**File Attachments**  
Alysias Background Expiration List - Google Sheets.pdf (50 KB)

**Subject** **G. Approval of personnel recommendations.**

Meeting Dec 14, 2022 - REGULAR MEETING MINUTES

Category 5. Personnel

Access Public

Type Action

**Recommended Action** **(Reol. #084-2022)** Motion to approve the personnel recommendations items as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox			X		
Mr. Gillespie			X		
Mrs. Hauke		X	X		
Mr. Lucas	X		X		
Mrs. Wright			X		

6. Administrative Advisor

**Subject** **A. Naloxone Policy**

Meeting Dec 14, 2022 - REGULAR MEETING MINUTES

Category 6. Administrative Advisor

Access Public

Type Action

**Recommended Action** Motion to approve the policy revisions for the use of Naloxone (Narcan) for person aiding in emergency situations as presented per policy 5330.05.



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Mr. Bick noted that if we are out to help the person in need, we are covered liability-wise by the Good Samaritan Law.

File Attachments  
Narcan Policy Update.pdf (137 KB)

**Subject**                      **B. Meetings Dates for Calendar Year 2023**

Meeting                      Dec 14, 2022 - REGULAR MEETING MINUTES

Category                      6. Administrative Advisor

Access                      Public

Type                      Action

Recommended Action      Motion to approv the proposed Board of Education Meeting dates for calendar year 2023 as presented.

- Organizational Meeting if scheduled for January 11, 2023.

- Note the June meeting has been moved to June 28, 2023 to accommodate summer travel plans and end of year budget modifications.

File Attachments  
woxerox@blsd.us\_20221209\_104814.pdf (19 KB)

**Subject**                      **C. Appoint of Chairperson 2023 Organizational Mtg**

Meeting                      Dec 14, 2022 - REGULAR MEETING MINUTES

Category                      6. Administrative Advisor

Access                      Public

Type                      Action

Recommended Action      - Motion to approve the appointment of Angie Wright as the temporary chairperson for the January 2023 Organizational Meeting.  
- Motion to approve the appointment of Mr. Steve Cox as the Southern Hills Career Tech Center liaison/representative.

**Subject**                      **D. Facility Use Form Revisions**

Meeting                      Dec 14, 2022 - REGULAR MEETING MINUTES

Category                      6. Administrative Advisor

Access                      Public

Type                      Action

Recommended Action      To Discuss and approve the recommended revisions and updates to the District Facilities Use Form as per Policy #7510.

Establish a \$200 flat rate for usage.

File Attachments  
New Facility Use.pdf (96 KB)  
building use form (1) (1) (1) (1) (1).pdf (110 KB)

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**Subject** E. Approval of Administrative and Advisory.

**Meeting** Dec 14, 2022 - REGULAR MEETING MINUTES

**Category** 6. Administrative Advisor

**Access** Public

**Type** Action

**Recommended Action** **(Resol. #085-2022)** Motion to approve the Administrative and Advisory items as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox	X		X		
Mr. Gillespie			X		
Mrs. Hauke		X	X		
Mr. Lucas			X		
Mrs. Wright			X		

7. Executive Session

**Subject** A. Move into executive session:

**Meeting** Dec 14, 2022 - REGULAR MEETING MINUTES

**Category** 7. Executive Session

**Access** Public

**Type** Action

**Recommended Action** **(Resol #086-2022)** Motion to move into executive session, including the Superintendent and Treasurer to discussion of sub-bus driver Brett Malone at 7:17 pm.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox	X		X		
Mr. Gillespie		X	X		
Mrs. Hauke			X		
Mr. Lucas			X		
Mrs. Wright			X		

Executive Content

See attached Executive Session record form.

**Subject** B. Return to regular session:



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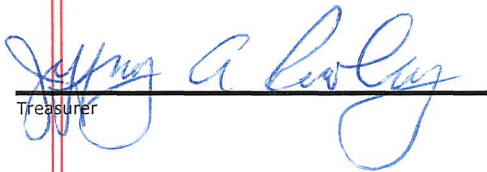
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Category 7. Executive Session  
Access Public  
Type Action  
Recommended Action Motion to return to regular session at 7:35 pm with no action taken.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox			X		
Mr. Gillespie	X		X		
Mrs. Hauke		X	X		
Mr. Lucas			X		
Mrs. Wright			X		

8. Adjourn

Subject A. Adjourn  
Meeting Dec 14, 2022 - REGULAR MEETING MINUTES  
Category 8. Adjourn  
Access Public  
Type Procedural  
Meeting adjourned at 7:36 PM

  
Treasurer

  
Board President